ELIGIBILITY

Open University Enrollment provides an opportunity for individuals not currently admitted to Cal State Fullerton, to enroll in undergraduate and graduate-level classes they are eligible to complete and with appropriate permissions.

Open University is not available to:

• Students who are already officially admitted to Cal State Fullerton during the Summer 2021 term.

• All applicants, regardless of citizenship, who have not attended, for at least three years, a school at the secondary level or beyond in which English was the principal language of instruction. These applicants are required to score at or above the minimums on the Test of English as a Foreign Language: TOEFL 61; IELTS 5.5; or PTE 43. See international.fullerton.edu/admissions for more information.

COURSE REQUIREMENTS AND GRADES

• Students are required to participate fully and meet all class requirements and prerequisites.

• Grades for classes completed through Open University become a part of the student's official university academic transcript. For instructions on obtaining transcripts, go to admissions.fullerton.edu/formerstudent/transcripts.php

KEY POINTS

• A maximum of 24 credits earned through Open University enrollment may count towards the cumulative units needed for a bachelor's degree at CSUF. Credits earned through Open University may not be used to fulfill the residence requirement (30 semester units) for a bachelor's degree at CSUF. For graduate degrees at CSUF, normally 6 to 9 units of approved credits earned through Open University enrollment may apply, but for degrees which require more than 30 units, more units of credit may apply. Please consult the graduate advisor for the specific degree program.

• Students must meet the stated prerequisites or their equivalent for any class.

• Students academically disqualified from CSUF are limited to six units taken through Open University during the entire summer term.

OPEN UNIVERSITY FEES (subject to change)

- $366 per unit
- $27.81 Consolidated course fee
- $4.45 Student ID Card fee
- 2.65% Credit/Debit card convenience fee
- $25 Late enrollment fee (per transaction)
- $25 Dishonored or returned checks or refuted credit card payments
- $10 Change of grade option
- $35 Class switch fee (within the same session)

REGISTRATION INSTRUCTIONS

1. Check the Summer class schedule for days and times of the class you need at www.fullerton.edu/schedule on or after March 1, 2021. Select Career: Extended Education.

2. Academic Advisement is encouraged for Open University. If you require guidance about what to take or whom to discuss course choices with, please contact:

   Suzanne Batista, Gordon Hall, room 123B; phone 657.278.4280 or email sbatista@fullerton.edu

   Margaret Luzzi, Titan Hall, room 1123; phone 657.278.7644 or email mluzzi@fullerton.edu

3. If you are enrolling by the early enrollment deadlines, you may request enrollment online at extension.fullerton.edu/ou. Payment is due at the time of registration. Please refer to the Summer Open University Dates and Deadlines.

4. If you are enrolling after the early enrollment deadlines, enrollment is based on instructor and department approval, and physical space availability, if applicable.

EIP STUDENT SERVICES

Office: 1111 N. State College Blvd, Suite 1117
Fullerton, CA 92831 (Titan Hall)

EIP Student Services is closed:
Monday, May 31 and Monday, July 5

Hours:
Monday - Friday 8 a.m. to 5:00 p.m.

Office Telephone Number: 657.278.2611
Email: EIPConnect@fullerton.edu
## 2021 SUMMER SESSIONS

<table>
<thead>
<tr>
<th>Session Dates</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1-July 2 (5 weeks)</td>
<td>June 1-July 2 (5 weeks)</td>
<td>July 6-August 6 (5 weeks)</td>
<td>June 28-August 6 (6 weeks)</td>
<td>June 1-July 23 (8 weeks)</td>
<td>June 1-August 6 (10 weeks)</td>
</tr>
</tbody>
</table>

### Early Enrollment Period starts:
Enroll online at [extension.fullerton.edu/ou](https://extension.fullerton.edu/ou).

- On or after April 5
- On or after April 5
- On or after April 5
- On or after April 5
- On or after April 5

### Early Enrollment period ends:
- 5 p.m. May 28
- 5 p.m. July 2
- 5 p.m. June 25
- 5 p.m. May 28
- 5 p.m. May 28

- Last day to enroll online without instructor and department approvals.
- Last day to drop with no record of enrollment and receive a full refund, less $10 per course. **Drops cannot be done online.** Must contact [eipconnect@fullerton.edu](mailto:eipconnect@fullerton.edu).
- Note: May 28 - First date enrollments can be processed for wait-listed classes with approval

### Late Enrollment Period
- Enrollment requires instructor and department approvals and a $25 late fee.
- Switching a class within the same session requires OU approvals for the new course to add and a $35 switch fee.

- June 1-4
- July 6-9
- June 28-July 2
- June 1-7
- June 1-10

### Drop Period:
- Dropping a class without a grade of "W" to receive a 65% refund, contact the EIP Student Services office. No approvals required.
- Change of grade option requires a $10 fee.

- June 8
- July 13
- July 7
- June 14
- June 17

### Last day to withdraw from a class with a grade of "W" & receive 65% refund. No refunds after this date. Complete the request for [Request for Withdrawal](#) Process here.

- June 4
- July 9
- July 2
- June 7
- June 10

### Final Enrollment Date
- Last date of the late enrollment period. No refunds after this date.

- June 25
- July 30
- July 29
- July 12
- July 23

### Refund Policy for Open University
To drop a class through Open University, contact EIP Student Services office at [eipconnect@fullerton.edu](mailto:eipconnect@fullerton.edu) or call 657.278.2611 to leave a message. **Drops cannot be done online.** Refunds will be based on the date the drop is requested. Check the enrollment and withdrawal dates of the specific session for the class you are taking (see above).

- If requested during the early enrollment period, you will receive a full refund minus $10 per course. Approvals are not required and there will be no record of enrollment.
- If requested on or after the start of the specific session but within the drop period, you will receive a refund of 65%. Approvals are not required and there will be no record of enrollment.
- Drops after the late enrollment period for each session are only allowed for serious and compelling reasons. An approved [Request for Withdrawal](#) process is required and no refunds are given.