

**Deadline: First Friday of Instruction**

### Reduced Course Load (RCL) for Final Semester (Term)

All international students on F-1 and J-1 visas are required to enroll full time during Fall and Spring semester. According to federal regulations, a Designated School Official (DSO) can authorize a student to drop below full-time enrollment in certain circumstances. Failure to obtain approval will result in termination of the student’s SEVIS record and student will be considered in violation of F-1 status.

#### STUDENT Information

LAST NAME:	FIRST NAME:
CWID:	EMAIL:
DEGREE: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate MAJOR: _____	SEMESTER for RCL: <input type="checkbox"/> Fall <input type="checkbox"/> Spring YEAR: _____

**Student Statement of Understanding** - By signing below, I affirm my understanding of the following requirements:

- *RCL for Final Semester is a one-time only permission.*
- *RCL authorization is at the discretion of the Designated School Official (DSO) and may be denied regardless of academic advisor recommendation.*
- *If RCL request is denied by Designated School Official (DSO) I must enroll full-time.*
- *I must enroll in at least one in-person course at CSUF in final semester or term.*
- *I may enroll in no more than ONE fully online course in my final semester or term.*
- ***I am not enrolling in any additional units in the next available term (summer or winter) or semester as long as I successfully complete all my courses during this final term.***
- *I must attend all class meetings, including exams.*
- ***I must consult with a Designated School Official (DSO) prior to dropping below the approved RCL units.***

Student Signature	DATE:
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#### ACADEMIC ADVISOR Recommendation Required

**Instructions for Students:**

Undergraduate Students: This section should be completed by an Academic Advisor in your college. For more information, please visit the CSUF Office of Student Academic Support: <https://www.fullerton.edu/academic-support/>

Graduate Students: This section should be completed by your **Faculty Advisor or Graduate Advisor**.

**To Advisor:** if student has degree requirements that cannot be completed this semester or term, student must enroll full-time and reduced course load (RCL) should not be recommended.

Advisor’s Name:		# of Units Remaining to Graduate:	Graduating Term:
Signature:	Date:	Comments:	
Email:	Extension:		