

Request for Concurrent Enrollment

All international students on F-1 and J-1 visas are required to enroll full time during Fall and Spring semester. According to federal regulations, a Designated School Official (DSO) can authorize a student to drop below full-time enrollment in certain circumstances. Failure to obtain approval will result in termination of the student's SEVIS record and he/she will be considered in violation of F-1 status and unlawfully present in the United States.

If you are registered with full-time units at CSUF (12 units or more), and you wish to take additional units at another school, you do not need to submit this form to the International Student Services office.

Student Information

LAST NAME:		FIRST NAME:	
CWID:		EMAIL:	
DEGREE: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate		CONCURRENT ENROLLMENT REQUEST SEMESTER & YEAR: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer Year:	
CONCURRENT COURSE INSTRUCTION TYPE:	Full Online	Full In-Person	Hybrid
UNITS AT ANOTHER SCHOOL:			

Concurrent Enrollment Requirements

- You must be enrolled in a minimum of Nine Units at CSUF (Exception – Final Semester):
- The concurrent course(s) must start and end within the CSUF term dates
- In your last semester at CSUF, you will need to enroll at least one in person class at CSUF in addition to the classes at another school
- You must not exceed One fully Online course towards the 12 unit requirement
- This completed form and proof of concurrent enrollment must be submitted to ISS by the first Friday of instruction. ISS will accept registration receipt(s) or unofficial transcript of another school that shows your name, school, class, number of units, dates of enrollment term (start and end date of term) and payment.
- Once the semester ends, you must submit proof, such as an unofficial transcript or grade, indicating that you have completed the course(s) and maintained your full-time enrollment, to ISS.

****Official transcript(s) must also be submitted to Record's office to transfer the coursework.***

Student Statement of Understanding - By signing below, I affirm my understanding of the following requirements:

- I have verified that the other school I will be attending is a SEVP Certified School and they are listed on the Department of Homeland Security website: <https://studyinthestates.dhs.gov/school-search>
- I understand that it is my responsibility to meet with my academic advisor(s) to discuss academic progress and transferring units before enroll in another school. I will also provide proof of registration at another institution with this form before the RCL deadline (first Friday of instruction) to maintain full time course load if I am enrolled in less than 12 units at CSUF.
- Once the semester ends, I will submit a proof to show that I have completed the course(s) to International Student Services and an official transcript to Record's office separately. If I have concerns and questions about my F-1 status, I will discuss my F-1 status with ISS advisor.

SIGNATURE:	DATE:
------------	-------

ISS Office Use Only: ISS Advisor's Initials: _____ Date: _____

CSUF # of Units Enrolled: _____ Notes: _____

☐ Approved

☐ Denied