HOW TO REGISTER FOR CLASSES

STEP 1

1. Locate the Titan Online Widget, or click on the cube icon for a shortcut.

STEP 2

2. Click on the Student Homepage (formerly Student Center).

Click on the Manage Classes Tile.
STEP 3

Click on Class Search and Enroll, then select the semester for which you want to enroll.

STEP 4

IMPORTANT: Do not search for your classes. The Online BABA sections are not visible in the regular class schedule.

Instead, in the search bar, input the 5-digit class number provided to you by your advisor and click the arrows to go to the next page.
**STEP 5**

View Search Results

1 Course with keyword: 21539

- **MGMT 339**
  - Managing Operations
  - 1 Option Available for Class Number 21539

You will see your class appear in the search results. Click on the class to go to the next page.

**STEP 6**

Course Information

- **MGMT 339**
  - Managing Operations

You will see additional details about the class, including class dates and instructor. Click the right arrow to select the class and go to the next page.

**STEP 7**

Click **Next**

Step 1 of 2: Review Class Selection

You have selected:

- **MGMT 339** Managing Operations

Option Status: Open

<table>
<thead>
<tr>
<th>Class</th>
<th>Session</th>
<th>Meeting Dates</th>
<th>Days and Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>Cal State Online Session</td>
<td>02/29/2022 - 04/24/2022</td>
<td>To be announced</td>
<td>WEB Fully Online Instruction</td>
<td>Harold Fraser</td>
<td>Open Seats 90 of 90</td>
</tr>
</tbody>
</table>
**STEP 8**

Step 2 of 2: Review and Submit
You have selected to add to your shopping cart

<table>
<thead>
<tr>
<th>Class</th>
<th>Session</th>
<th>Meeting Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture - 21539</td>
<td>Cal State Online Session 2</td>
<td>02/28/2022 - 04/24/2022</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Days and Times</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Seats</td>
</tr>
</tbody>
</table>

Are you sure you want to submit?

- Yes
- No

1. Click **Submit**
2. Click **Yes** to confirm

**STEP 9**

Class Search and Enroll

Select Add to Shopping Cart, then click Next
**STEP 10**

When you are ready to enroll:
1. Click on Shopping Cart from the left-hand menu
2. Check the boxes to select all of your classes
3. Click Enroll
4. Click Yes to confirm

**STEP 11**

You will see a green check mark confirming your enrollment for each course.

This class has been added to your schedule.