

**FULLERTON ARBORETUM COMMISSION**

MINUTES  
REGULAR MEETING  
December 13, 2017  
-DRAFT-

*Approved 3-14-18*

The 189<sup>th</sup> meeting of the Fullerton Arboretum Commission was held in the Pavilion Classroom at the Fullerton Arboretum.

Commissioners present: Frank Mumford, RJ Stager, Doug Chaffee, Kristin Prior, Tony Florentine and Greg Saks

Others Present: Gregory Dymont, Director  
Gregory Pongetti, Living Collections Curator  
Marta McDaniel, Recorder  
Miguel Macias, Education Manager  
Kathie Kingett, Friends President  
Steve Eldredge, Past Friends President  
Monique Shay, CSUF Counsel  
Mary Dalessi, Friends

Commissioner Mumford called the meeting to order at 3:05 p.m.

**PUBLIC COMMENTS:**

No public comments.

**NEW BUSINESS**

**1. Action Item: Approve Minutes of September 13, 2017 - Mumford**

Commissioner Mumford asked for approval of the September 13, 2017 minutes.

**MSC – Minutes accepted and approved unanimously.**

**2. Action Item: Sign New Conflict of Interest Forms for 2018 - Mumford**

New conflict of interest forms were signed.  
(Exhibit A)

### **3. Discuss Extension of Joint Powers Agreement – Chaffee**

Chaffee reminded the commissioners that the JPA is set to expire in 2020 as written under the Successory Agency which replaced the Redevelopment Agency. A quarter million dollar funding will be ending and we must figure out how to replace that funding for the Arboretum. If nothing is done, the City's general fund is set to receive 16% of that money and the rest will go to the school system.

Chaffee reported that the City of Fullerton sees value in the Arboretum and together with the new City Manager would like to find a way to continue the JPA. They would like to see the money go to the Arboretum instead of the schools because of the great benefit the Arboretum provides the schools with the educational programs offered here.

Chaffee said he would like Fullerton Arboretum Authority to have a resolution drafted to present to the proper authorities in charge at the University and the City. The resolution would state the interest on behalf of the Commissioners and the City of Fullerton to continue with the JPA.

Discussion continued regarding what the resolution should include.

Saks said with the recent announcement of the new interim President, it would be difficult to support a resolution at this time. The current Master Plan process included a timeline and several town hall meetings to discuss the Arboretum's situation.

Chaffee said that the City needs assurances from the University that the relationship will continue. Time is of the essence because there are several legislative steps to be undertaken on the City side in order to requests the funds for the Arboretum.

Saks said the interim President would be meeting with many new people and the City of Fullerton would be placed high on the list.

Chaffee requested that an Agenda item be added for the next meeting to review a draft of the proposed Resolution to be drafted by the Arboretum Director.

#### **4. Joint Investment Committee Report – Eldredge**

Eldredge said it was a good financial year. The market was up through December with a 12% increase. Some of the investments are conservative. Have had too many conflict to meet with committee but next meeting is scheduled for February 2018. All gains are reinvested.

(Exhibit B)

#### **5. Action Item: Approve Destination Science non-exclusive license to use Fullerton Arboretum Facilities for summer of 2018 – Dymment**

Dymment said Destination Science would like to use the facilities for their science camps again this summer. We have been hosting the science camp for a few years now and we bring in about \$15,000 in revenue. The summer is usually a low attendance time and therefore a good time to host the camp.

(Exhibit C)

**MSC – Chaffee motioned to Destination Science contract  
Seconded by Florentine and carried.**

#### **6. Review Financial Worksheets – McDaniel**

Financial worksheets were reviewed

(Exhibit D)

### **OLD BUSINESS**

#### **7. Director's Report – Dymment**

Dymment said the Kiosk at the front gate was built by Brea Olinda High School and funded by Mysun. The kiosk is completely lockable, moveable, insulated and has electricity and data lines. It will be staffed by student interns.

Walk and Talk evening will take place in January. Harriet Bouldin will be reaching out to Commissioners Prior and Chaffee as well as Florentine.

Sus Ito exhibit had lots of interest and many veterans attended the show.

Birds in Art is the current exhibit. It was curated by the Woodson Art Museum.

Dyment said Arb-Net accreditation level IV was achieved. It took time and energy and helped us focus on our business but it would not have been achieved without Miguel Macias. His efforts at writing and editing the application got us Level IV.

Thank you Miguel.

Florentine said this achievement should be reference in the resolution.

## **8. Grounds Report – Pongetti**

Pongetti said in the Nursery, the seeds sowing was in process for the veggie sale. Planning on 20,000 plants.

Orchard lawn maintenance in process. The lawn has been aerated and reseeded.

OCCC finished work on the ponds and staff cleaning out the streams to improve the waterflow.

Pongetti said 2 weekend caretakers have been hired and there is a horticulture intern from Fullerton College.

The meadow has been sown with wildflowers and several 100 plants have been added.

Saks asked if CSUF Facilities asked for assistance with plants.

Dyment said that assistance has been offered however, none taken.

## **9. Friends Report – Kingett**

Kingett said the Native Plant sale was November 4<sup>th</sup> and 5<sup>th</sup>. Gross revenue was over \$16,000 with very little expense this year. Sales were okay but several plants left over. We are attempting to seel them wholesale at this time. Disney has already brought some.

Cactus and Succulent sale held December 2<sup>nd</sup> and 3<sup>rd</sup> continues to grow. We added vendors this year ad sold more on Saturday alone than the whole weekend in 2016. Gross sales for the vendors was over \$19,000, but 80% of that goes to them.

Finances look good this year. Both membership and development contributions are above budget and investments are up.

Luminaria stroll is coming up. It was very popular last year and we hope to have a bigger turnout to our improved offerings.

We are organizing a January event for new members as we try to improve renewal rate. On February 14<sup>th</sup> we will host both our Volunteer Pot Luck Luncheon and our Valentine evening stroll.

Moto Botanica event will be held in June and our production in conjunction with the Theatre Department will happen in November 2018.

## **OTHER BUSINESS**

Florentine asked if we reach out to OLLI  
Dyment said yes. The OLLI group holds several of their classes here.  
Chaffee wished everyone a Merry Christmas

## **ADJOURNMENT**

Mumford adjourned the meeting at 3:51 p.m.  
The next Commission meeting will be held Wednesday, March 14, 2018

Lucinda Williams, Fullerton City Clerk and  
Secretary for the Fullerton Arboretum Commission

By Marta McDaniel  
Marta McDaniel, Administrative Analyst and  
Recording Secretary for the Fullerton Arboretum Commission  
Exhibit A: Conflict of Interest form  
Exhibit B: 2020 Fund  
Exhibit C: Destination Science Contract  
Exhibit D: Financial Worksheets ending October 2017